

**TOWN OF YARROW POINT  
COUNCIL SPECIAL MEETING MINUTES  
April 12, 2016  
6:00PM**

The following is a summary of the proceedings and is *not* a verbatim transcript.

**CALL TO ORDER:**

Mayor Dicker Cahill called the meeting to order at 6:01 PM

**PRESENT:**

**Mayor:** Dicker Cahill

**Councilmembers:** Mary Elmore  
Bruce Jones  
Steve Bush  
Andy Valaas - Excused  
Carl Scandella

**Staff:** Addie Tych – Deputy Clerk  
Mona Green – Town Planner  
Stacia Schroeder – Town Engineer  
Wayne Stewart – Town Attorney  
Kyle Kolling – Police Lieutenant Clyde Hill Police

**Guests:** Mr. Freeman, Resident  
Scott Penner, Resident  
Kip Neilson, Resident  
Steve Zuvella, Waterfront Construction Seattle

**APPEARANCES:**

Yarrow Point resident Kip Neilson voiced his opinion about the newly installed LED street light. Mr. Neilson lives next-door to the test site and reported that the LED light now shines brightly throughout his home at night. The Mayor thanked Mr. Neilson for his feedback and concern. The Town has received other complaints from residents about the test LED lights that mirror the points he addressed. Puget Sound Energy will be at the May Council meeting to aid in discussion and answer any questions. No formal decision has been made thus far by Council whether or not to continue with the LED street light installation.

**MINUTES:**

**MOTION:** Councilmember Jones moved to approve the regular minutes of March 8th, 2016 as presented. Councilmember Scandella seconded the motion.

**VOTE:** 4 For, 0 Against, 0 Abstain. Motion carried.

**CONSENT CALENDAR:**

**MOTION:** Councilmember Jones moved to approve the Consent Calendar as presented including the Payment of Checks 3877 through 3904 as described in the Check Register Report dated 04/06/16 as shown totaling \$215,482.58. Councilmember Bush seconded the motion.

**VOTE:** 4 For, 0 Against, 0 Abstain. Motion Carried.

**MOTION:** Councilmember Jones moved to approve the Consent Calendar as presented including the Salary and Benefits described in the Check Register Report dated 04/06/16 as shown totaling \$25,065.71. Councilmember Scandella seconded the motion.

**VOTE:** 4 For, 0 Against, 0 Abstain. Motion Carried.

The following items were also approved as part of the Consent Calendar:

- Town Planner Invoices; March
- Town Engineer Invoice; March
- Building Official Invoice; February and March
- Invoice 5 Jansen, Inc. 92nd Avenue Undergrounding Project

**STAFF REPORTS:**

At the March Council meeting, Town Planner Mona Green asked the Council to consider using a hearing examiner for all shoreline substantial development permits moving forward. The Council was receptive and requested that the recommendation be presented to the Planning Commission at their April meeting for feedback. Town Planner Green reported that Commissioners agreed that using a hearing examiner seems to be a fairer and more expedient method than the one currently in place.

Mayor Cahill reported that the Town has been receiving a large amount of responses concerning the new test LED street light. A vast majority of the comments have been in opposition of installing more LED lights.

Police Lieutenant Kyle Kolling reported that there was no criminal activity cited during the month of March. The Clyde Hill Police Department is in the process of adding three new officers to their force. All new hires would be replacing vacancies in the department. Interviews were conducted last month and qualified candidates are currently being put through an intensive background screening. Clyde Hill hopes to hire and begin field training two candidates by May/ June with the goal of having them be part of regular patrol by this summer. The third cadet is expected to be hired at the end of summer.

**MOTION:** Councilmember Jones moved to add the WSDOT Interlocal Agreement to the Council Agenda as AB 16-15. Councilmember Bush seconded the motion.

**VOTE:** 4 For, 0 Against, 0 Abstain. Motion Carried.

**REGULAR BUSINESS:**

**AB 16-12 Substantial Development Permits 16-4364, 9010 NE 47<sup>th</sup> Street**

Town Planner Mona Green addressed the Council. She explained that Lee Roberts residing at 9010 NE 47th Street, just north of Road End Beach, has submitted a shoreline substantial development permit (16-4364) to replace an existing 85' long, 893 square foot pier with a new 146' long, 1,107 square foot pier. The new pier will provide access to a relocated boat lift and seaplane lift, and will include a new 196 square foot platform atop the seaplane lift. The new decking materials will be fully grated. At the March Planning Commission meeting, Commissioners recommended an additional mitigation measure, requesting that the Town would be notified at least four business days prior to pile installation to allow ample notice to be given to Road-End Beach users. The requested mitigation measure has been added to the application package. Representing Mr. Roberts is Steve Zuvella of Waterfront Construction. Ms. Green noted that the Town finds that the proposal is consistent with the Town's zoning code and Comprehensive Plan, and current Shoreline Master Program. However, the Town has recommended that five mitigation measures be approved as part of the application.

**MAYOR CAHILL OPENED PUBLIC HEARING AT 6:30PM**

Mr. Zuvella provided a brief presentation to the Council on the proposed construction which is described as follows:

- Construction is proposed as follows:
- Demolish the 893 square foot dock
- Cut piles to mud line
- Drive twenty piles of various width using a barge-mounted vibratory pile driver
- Install steel pile cap beams and the prefabricated new dock deck
- The deck will be fabricated at the contractor's yard in Seattle and delivered via crane barge to the site. The decking will be permeable grating
- Install the 14x14 grated platform lift for seaplane
- Complete mitigation planting and installation of spawning/beach nourishment gravel

Construction would begin as soon as permits are approved. Councilmember's voiced their concern for the safety of users of Road End Beach. They worried that debris from the demolition of the dock could pose a hazard to swimmers and other lake users. Mr. Zuvella informed the Council that there would be a debris boom and the dock would be demoed in a day or two. The dock is prefabricated so after the dock is demoed, the threat of debris would be minimal. Council were also concerned by the threat of a chemical spill. A gas spill could take place if the barge completely sank, which is very unlikely.

**MAYOR CAHILL CLOSED PUBLIC HEARING AT 6:57PM**

Council continued to discuss the proposed plan including having Waterfront Construction have a designated observer who would supervise Road End Beach while demo is underway and report all debris to beach users. Ms. Green informed Council that that request can be tied to the demolition permit as a condition

**MOTION:** Councilmember Jones moved to approve Shoreline Substantial Development Permit No. 16-4364 with conditions which includes those outlines in the Staff Report as well as the recommendation made by the Planning Commission that the applicant must provide the Town with a four-business day notice of the start of construction. Councilmember Elmore seconded the motion.

**VOTE:** 4 For, 0 Against, 0 Abstain. Motion Carried.

**AB 16- 13 UGC & Pathway Project Update**

Town Engineer Stacia Schroeder explained that PSE is working to finish energizing the system. All hookups are on track to be completed by the end of the week. Ms. Schroeder also reported that the 91<sup>st</sup> two-pole extension has been abandoned due to the high cost. The sidewalks will also be finished by the end of the week. The first phase of plantings is slated to arrive next Tuesday, April 19<sup>th</sup>. This phase will mostly consist of larger trees and planting will be targeted on the backsides of the newly paved sidewalks. The landscape architect will inspect all plantings prior to planting but once installed, the health of new landscaping will become the sole responsibility of the Town. Ms. Schroeder will communicate with Public Works Coordinator, Istvan Lovas to establish a watering schedule. The project is still on schedule with 118 working days left.

Council asked that the graphic schedule be updated since it has been very useful for resident to see a visual timeline of the project. Ms. Schroeder will work with the Town to update the graphic.

**AB 16-14 WSDOT: Project Manager Denise Cieri**

Denise Cieri, Project Manager at WSDOT was present to discuss WSDOT's changes to their requested noise waiver. After last month's Council meeting, Town Planner Mona Green and Mayor Cahill along with the Mayor of Clyde Hill conducted a site visit to the 92<sup>nd</sup> Ave NE roundabout to determine what signs could be removed. WSDOT has agreed to remove all excess signs that are not required by law or needed for safety. The proposed project would be for three new concrete truck aprons, which would be constructed in areas that are currently landscaped. Closures would only be permitted at night. Once complete, the proposed modifications would result in improved traffic flow through the roundabout. Large trucks would be able to navigate the roundabout unimpeded and would no longer have the potential to cause damage to signs, landscaping and lighting. The Council would like to have the work site staked to provide them with a

visual for the proposed work area. Council also requested that all construction would be complete by the end of June to not interfere with the Town's 4<sup>th</sup> of July festivities. Ms. Cieri agreed to their requests.

**MOTION:** Councilmember Elmore moved to approve WSDOT noise waiver request with the condition that work will be completed by the end of June. Councilmember Scandella seconded the motion.

**VOTE:** 4 For, 0 Against, 0 Abstain. Motion Carried.

**AB 16-15 Interlocal Agreement**

Mayor Cahill explained that talks with WSDOT concerning the 92<sup>nd</sup> roundabout and lid maintenance are ongoing. WSDOT has placed all the responsibility maintaining the areas to the surrounding towns and cities. In response, the Cities of Medina and Clyde Hill along with the Towns of Hunts Point and Yarrow Point have decided to come together to try and negotiate a better agreement with WSDOT. The cities and towns have chosen Kantor Taylor to represent them in negotiation efforts. The agreement present to Council would hold the Town to work together with the Town of Hunts Point and the Cities of Medina and Clyde Hill. Council agreed that the Town should not be burdened with the entirety of the maintenance and agreed that currently it is in the Town's best interest to work with the surrounding municipalities. During discussion, Council emphasized that the standard of the maintenance should also be a part of negotiation efforts. In the event that negotiations are unsuccessful, Council agreed they would need to conduct a long-term study to determine the potential financial implications the Town may face.

**MOTION:** Councilmember Bush moved to adopt the WSDOT Interlocal Agreement and the engagement letter with Kantor Taylor for the legal services not to exceed \$5,000. Councilmember Jones seconded the motion.


**VOTE:** 4 For, 0 Against, 0 Abstain. Motion Carried.

**ADJOURNMENT:**

**MOTION:** Councilmember Bush moved to adjourn the meeting at 8:20 pm. Councilmember Elmore seconded the motion.

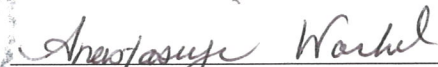
**VOTE:** 4 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:

  
Dicker Cahill, Mayor



ATTEST:

  
Anastasiya Warhol, Clerk-Treasurer